

Rakhine CCCM Cluster Coordination Meeting

Minutes

Date: Wednesday, 02 October 2013

Time: 16.00

Venue: UNHCR Office

Participants: UNHCR, LWF, DRC, OCHA, ACF, SCI & Malteser

Absent with prior notice: SI

Agenda item	Discussion	Action/Actor	Due date
1. INTRODUCTIONS Minutes of the last meeting	Minutes of last meeting have been approved.	NSTR	NSTR
2. OPERATIONAL UPDATES			
- Shelter related issues	<p>Care and maintenance:</p> <p>- Toolboxes: detail specifications of UNHCR tool boxes have been shared with partners.</p> <ul style="list-style-type: none"> DRC pointed out the concern about Government reaction to provision of machetes to IDPs in camps (general acceptance and safety related risks) and raised questions with regards to the non-reusable items, i.e. nails, will there be a semi regular top up? Or is this something CM would then take over? <p>Regarding safe storage of the tool boxes: it has been discussed in the last meeting that camp managers should oversee it and keep the use of boxes under control and regulated. CCCM asked camp managers whether, in light of this reasoning, there is need of increasing number of warehouses in camps, to be used for general purposes, e.g. storing tool boxes for C&M or other camp management materials.</p> <p>The answer is negative for the time being, and need for further discussion regarding tool boxes management has been highlighted.</p> <p>- Monitoring/assessment: a system of regular assessment of the conditions of shelters can be rolled out by camp management teams. It has been reiterated that Shelter Cluster and CCCM actors have to define an appropriate survey form. A template of methodology for</p>	- CCCM to follow-up with UNHCR Shelter team about provision of machetes and replenishment of non-reusable items	Next Cluster meeting

	<p>ensuring regular maintenance of shelters (objective, steps, draft maintenance check list) has been briefly presented during the meeting, but the two Clusters need to look into details and redefine adjusting/simplifying, according to the specific context.</p> <p>- Camp infrastructures: wish lists have been submitted by all the partners and GPS coordinates of new requested infrastructures taken by UNHCR survey team in the field, in collaboration with camp managers; missing only for SCI camps.</p>	- SCI to provide GPS coordinates for requested infrastructures	Next Cluster meeting
- Monitoring tools	<p>- Monitoring access to services is one of the core mandates of Camp Management Agencies.</p> <p>In occasion of recent movement of IDPs into shelters in OTG North (OTG 3), DRC developed a quick assessment tool for monitoring access to services, including WaSH, Health, Education, Food, Community Services, Shelters and camp infrastructures.</p> <p>Although the need for it is clear to all the members and mutually acknowledged, several partners warned about the risk of overlapping with other Cluster already established procedures and double asking/data collection; need for coordination at Inter-Cluster level is required to make clear the peculiar mandate of camp management in terms of services monitoring and what the specific objectives are.</p> <p>It has been suggested that the DRC drafted tool could be the base/bottom line for developing a more detailed agreed upon document, whilst a clearer approach is discussed with other Clusters/sectors regarding frequency and level of CM assessment.</p> <p>- DRC pointed-out camp manager is approached in the camps by service providers' staff and asked to report issues to line Ministries, on behalf of those organizations. DRC stressed CCCM should clarify to other clusters coordinators what CCCM mandate is in this regard.</p>		
- Partners update, from the field (Sittwe and Pauktaw)	- BDP: a meeting has been held (DRC, CCCM and several CMC members) in order to clarify the role of DRC as camp manager and informing about the starting of the HH survey in the camps, in collaboration with SI. CMC members did not hide reluctance in officially accepting DRC mandate, in absence of the in charge Village Administrator, currently in Yangon. Agreement for starting the HH survey has been achieved and CCCM	- CCCM to contact the DC office for organization of meeting including TA and BDP VA	Next Cluster meeting

	<p>committed for organizing, as soon as possible, a meeting including the Sittwe TA, BDP VA and CMC members, with the objective of discussing thoroughly the issue of elections and the different ToRs of CA and CM.</p> <p>- Sin The Maw: SCI organized last Friday the first de-facto camp coordination meeting in Sittwe, with all the involved service providers operational in the camp. Participation and effectiveness of the meeting have been positively remarkable.</p> <p>Although there is no plan at the moment for a regular camp coordination meetings schedule, ad hoc ones will be organized when needs arise.</p> <p>- Rakhine camps: during last PWG, there were some concerns expressed about Set Yone Su (1&3) as well as Set Roe Kya and how agencies can counteract what appears to be raising discontent among the Rakhine communities in these areas who perceive that they are being neglected by the humanitarian actors in favour of Muslim communities.</p> <p>The need for Camp Management presence in Set Yone Su 1 and 3 has been pointed out. LWF might consider of covering this function, as part of its Do No harm strategy.</p> <p>Notwithstanding the not fully clear status of Set Roe Kya (camp, settlement, temporary, permanent), Camp Management appears to be still a need; this service is currently covered by SCI. Clarity on 3W in Set Roe Kya is needed, along with clear maps/boundaries of SRK 1 and 2.</p>	- SCI to provide essential 3W for SRK	Next Cluster meeting
<p>3. INFORMATION MANAGEMENT</p> <p>i. Statistics update</p> <p>ii. HH survey, update</p>	<p>- September camp list/statistics have been timely circulated by the Cluster, reflecting new camp nomenclature for Sittwe rural and dis-aggregated data for the camps where the HH surveys have been conducted.</p> <p>- HH surveys covered so far the 45% of the overall population in the Sittwe Muslim camps; exercises in BDP and Dar Paing are on-going, and soon starting in TKP area.</p> <p>- LWF committed for covering remaining Muslim camps in Sittwe (Basara and Khaung Doke Khar – Hmanzi).</p>		
4. CROSS-CUTTING ISSUES	<p>- Firewood updating: agreement with the national NGO Ever Green Group has been achieved for the feasibility study and administrative procedure is on-going in YNG for the project to start asap. In the meanwhile, UNDP is</p>		

	organizing ad-hoc meeting with the Minister of Development Affairs for discussion around eventual Gov't plan for this specific service in Muslim camps.		
5. ANY OTHER BUSINESS / SUGGESTIONS / AGENDA ITEMS FOR NEXT MEETING	- DRC informed in the next two weeks, in absence of the International PM, the CCCM Team Leader will attend cluster meetings.		
5. DATE / TIME / PLACE OF NEXT MEETING	Next Cluster meeting: Wednesday 9th October, 16:00, UNHCR Office		